



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		NAZARETH COLLEGE OF EDUCATION FOR WOMEN
Name of the head of the Institution		Dr .B.GOLDEN KISHA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04426380203
Mobile no.		7550210918
Registered Email		naacpro@ncefw.in
Alternate Email		info@ncefw.in
Address		Kannadapalayam Avadi, Chennai 600062
City/Town		Chennai
State/UT		Tamil Nadu
Pincode		600062
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Semi-urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr.S.Sujatha
Phone no/Alternate Phone no.	04426380203
Mobile no.	9445218979
Registered Email	naacpro@ncefw.in
Alternate Email	iqac@ncefw.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.ncefw.in/pdf/NCEFW12486AQAR_2015-2016.pdf">https://www.ncefw.in/pdf/NCEFW12486AQAR_2015-2016.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://ncefw.in/events/Handbook%202016-17.pdf">https://ncefw.in/events/Handbook%202016-17.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.70	2012	05-Jul-2012	04-Jul-2017

### 6. Date of Establishment of IQAC

13-Jul-2009

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
workshop	06-Apr-2016 1	135
seminar	18-Mar-2017	135

	1	
English club inauguration	11-Nov-2016 1	50
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

• Organized guest lectures, seminars, workshops and outreach activities • Remedial teaching for slow learners • Inauguration of computer club and English club • Case studies on marginalised children by student teachers • Orientation for students on Interview skills and Resume writing • Ecoprocession on Go green to stop Global warming was organized.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
• To conduct remedial teaching for slow learners	• Remedial teaching was conducted for the slow learners

• To inaugurate department clubs to conduct various activities	• Computer club and English club was inaugurated
• To conduct guest lectures on recent trends	• Guest lecturers were invited to address the students on recent trends.
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• To conduct guest lectures on recent trends	• Guest lecturers were invited to address the students on recent trends.
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
Academic Council	28-Nov-2016

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2017
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Date of Submission	04-Mar-2017
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<b>17. Does the Institution have Management Information System ?</b>	No
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## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The content of the curriculum is updated by the Tamil Nadu Teachers Education University as and when it is required. At the beginning of each academic session, college prepares its annual academic calendar, which is uploaded in the college website. Students are informed about the academic calendar of the college notifying the probable teaching days, dates of internal examinations, curricular, extension related and co-curricular activities. Institution looks into improvement of instructional facilities for quality implementation of curriculum. Beginning of every academic year, students are given an orientation on the B.Ed curriculum, enabling the students to develop a better understanding about the theoretical and practical components apart from the modes of curriculum transaction and evaluation. Every teacher educator prepares academic planning for effective implementation of the curriculum based on recent trends

in teaching learning process. Faculty members take utmost care to complete the syllabus in time. Tutorials/projects, class tests and internal assessments comprise the formal evaluative processes. Attempts are made periodically to enhance the curriculum delivery mechanism in the institution by providing series of orientations and in-service programmes to the teacher educators to enhance their teaching skills. Suitable mechanisms are evolved to strengthen student teachers' learning and cater to their individual differences in learning. End of the academic year, student teachers provide their feedback on curriculum delivery and further scope for improvement if any. Curricular experiences in teacher education aids the prospective teachers in the development of teaching skills. Students teachers are well trained by the teacher educators, which helps the student teachers to

1. Impart an adequate knowledge of the subject matter
2. Equip them with necessary pedagogic skills
3. Develop proper attitudes towards teaching
4. Make appropriate use of instructional facilities
5. Understand the significance of individual differences of child and to take appropriate steps for their optimum development

Curricular experiences provided during the programme for the professional understanding is the Mini Teaching (a training technique) and school internship programme which includes practice teaching, observation record, evaluation record, preparation & presentation of teaching aids, record of participation in school activities & presentation of internship report for evaluation.

**Mini-Teaching-** It is a teaching training technique for integrating the teaching skills for a duration of about 20 minutes. The complex teaching act can be split into components skills, each simple, well defined and limited. The teaching skills developed through mini-teaching are observed by the peers and the teacher educators. Immediate feedback is given to the student-teachers individually using the feedback forms.

**Internship:** Student teachers are sent to teaching practice schools for 16 weeks of internship. The main component of the internship program is the Practice teaching. Teacher educators visit the practice teaching schools on regular basis, observe the teaching of student teachers and evaluate to give feedbacks for further improvements. Practice teaching further includes the evaluation of student performance (CCE), participating in school activities, preparation of the Lesson plans and instructional aids. The students-teachers are encouraged to learn and integrate ICT facilities available for developing lesson plans, for transacting classroom activities, for preparing teaching-learning materials.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
BASICS IN COMPUTER-	-	08/08/2016	20	Accessing world wide web, internet and e-mail.	Skill in using MS Word, Powerpoint and Spread Sheet.
CERTIFICATE COURSE ON HEALTH AND NUTRITION	-	22/08/2016	20	Imparting health education.	Diet modification in the treatment of underweight obesity
COURSE IN COMMUNICATION SKILLS	-	29/08/2016	20	Body language and a command over the	Listening, speaking, reading and writing

**1.2 – Academic Flexibility**

## 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	-	Nil
No file uploaded.		

## 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	-	Nil

## 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	39	Nil

**1.3 – Curriculum Enrichment**

## 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Positive thinking	12/09/2016	39
Self Awareness and Self Motivation	13/09/2016	39
Time Management	14/09/2016	39
Stress Management	15/09/2016	39
Transactional Analysis	16/09/2016	39
Emotional Intelligence	17/09/2016	39
Self Esteem	17/09/2016	39
<a href="#">View File</a>		

## 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	-	39
<a href="#">View File</a>		

**1.4 – Feedback System**

## 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

## 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

## Feedback Obtained

The IQAC of the college obtains feedback on curriculum and its delivery every year from all the stakeholders, the feedback is analyzed and the suggestions given by the stakeholders are considered for further improvement. Assessment of feedback assists to analyze the strength and the weaknesses of the institution so that we can take necessary actions to improve the quality of curriculum and thereby the quality of students for the overall development of the institution, necessary arrangements are made to receive the feedback responses from students, parents and other stakeholders on quality related to curriculum. The institution has developed a great rapport with Student alumni, employers and other stakeholders to encourage them to provide feedback with regard to curriculum aspects. Every year the institution conducts the alumni meet organized by alumni committee. The alumnae are asked to give their feedback on the curriculum and further development. Regular Parent Teachers meeting is conducted and feedbacks are obtained from them. The placement cell of the college, takes an oral feedback from the different employers. Feedback is collected from every student of the college at the end of the course regarding curricular aspects through a structured questionnaire. There is a provision for students to express their suggestions in 'Suggestions Box' kept in the college. A visitor book is kept in the office to obtain feedback from the visitors. The college also takes suggestions from the heads and guide teachers of teaching practice schools. Feedback is also collected from employers and academic peers working in nearby colleges. Feedback is collected from the student teachers as well as the participants on various programmes such as workshop and seminars organised by the institution

**Mode of feedback collection:**

**Faculty Feedback:** This feedback targets the inputs of faculties on curriculum design, assessment patterns, and overall working environment.

**Alumni Feedback:** Feedback is obtained from alumni every year. This helps us to assess the extent of attainment of the program outcome.

**Parent Feedback:** Oral feedback is obtained from parents during parent meet held every year.

**Feedback from Teaching Practice Schools:** The college also takes suggestions from Principals, the employers and guide teachers of teaching practice schools through a structured questionnaire. The feedback collected are analyzed and discussed among teacher educators for further improvement. After careful analysis of the feedback obtained from various stakeholders, the college decides the focus on areas for improvement.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	84	39
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	39	Nil	11	Nil	Nil

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	11	12	8	8	24

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institution has a tutor ward system to improve the personal rapport between the teacher educators, the student teachers with respect to their academic, social environment. Each student is a unique individual, different in cognitive and affective development, social maturity, ability, motivation, aspiration, learning styles, needs, interests and potential. Apart from this, there are other factors underlying student differences. These include innate differences in intelligence, differences in social and economic background, variations in past learning experiences, and perhaps variations in the level of congruence between the learner and the curriculum. The tutor is a personal guide and counselor to his/her ward and keeps a record of the all-round information of the ward. At the beginning of the academic year, the B.Ed first year and second year students are divided into groups and one teacher is assigned to mentor about 10 students (1:10). There will be one tutor- ward class in each week as per the regular time table. The tutor teachers spend quality time with their group students by having informal interactions with regard to their personal and academic problems both individually and collectively. Students are given a chance to express themselves individually in the tutorial sessions and the tutors make a preliminary assessment. As a mentor, the tutor keeps a one-to-one relationship with the ward based on encouragement, constructive comments, openness, mutual trust, respect, and a willingness to learn and share. They give proper guidance and academic counselling to students on how to pursue the course with much confidence. The following procedures are adopted in Tutor- ward system : 1. After the Induction/Orientation programme for the newly admitted students, one Tutor is assigned for 10 students. 2. The Tutor collects the details of the students in a structured format and maintains the database. 3. The Tutor informs the general information about the Institution, Department, rules, practices to be followed, leave rules and discipline related points to the students. 4. The Time Table and other academic related information are provided. 5. Tutor- Ward meeting is conducted once in a week to enable the students to bring out the issues related to academic activities and action are initiated for resolving the same. 6. The Tutor are responsible for addressing the discipline related issues. Student teachers will have no hesitation in discussing the problems faced by them with their tutors and thereby a very cordial and friendly relationship between the teacher educators and student teachers is established in the Institution.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
39	11	1:4

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
11	11	Nil	Nil	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL



No file uploaded.

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	B.Ed	2016-17	05/06/2017	05/08/2018

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The examination committee of the college takes care of preparing the time table and conducting the exams. The committee also ensures transparency in evaluation as well as the continuous assessment of the students. Assignments, seminars, general behavior and attendance are taken into consideration while awarding internal marks to the students. Grievances if any in assessment are collected orally and resolved by the grievance redressal cell examination committee. Retests are conducted for those students who remain absent during the internal examinations owing to their participation in co-curricular activities and other valid reasons so as to facilitate continuation of their studies without hindrance. Theory Examination: Student teachers are evaluated on five core subjects, three elective and one optional subjects. Students' continuous internal evaluation carry grades, term-end university examination carry 900 marks. Our college conducts three unit( Revision) tests, the revision test are conducted by dividing the unit as • I Revision Test : Units 1 to 4 • II Revision Test : Units 4 to 6 • III Revision Test : Units 7 to 10 and two Pre-university examination( Model) in each subject during the programme. In addition, students need to submit five assignments in each subject and deliver seminars periodically. Practical Assessment: Teacher educator evaluates the practicum component through observation of Classes, analysing Teaching Learning Materials (TLM), reflecting on Continuous and Comprehensive Evaluation (CCE) practiced in Schools, the teacher educators assess the students' performance right from the beginning till the end of the academic year by using structured evaluation proforma.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar is a source of information and annual planner for the students, faculty members, support staff, administration and management. The Core Committee members of the College prepare Academic Calendar by considering the prescribed guidelines by the Tamil Nadu Teacher Education University. Academic Calendar is prepared for every academic year by the calendar committee for effective curriculum implementation. Academic Calendar represents planning of College, schedule for whole year to make aware the teachers and students about important dates-driven information. The calendar reflects about academic and non-academic activities in addition to cultural events. It also shows the scheduled dates for the organization of conferences, workshops, competitions, guest lectures, celebrations extension activities. The calendar also provides information regarding the school internship and curricular events by strictly adhering to the university norms. It covers the entire teaching and learning process with the teaching plan and transacting the prescribed curriculum effectively. The Academic Calendar comprises the annual working days, teaching days, admission schedule, examination and evaluation as per the guidelines of the University.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ncefw.in/pdf/B.Ed%20Programme%20learning%20outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Ed	BEd	Education	37	37	100
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://ncefw.in/pdf/Feedback Analysis 2016-17.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	0	Nil	Nil	Nil	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Psychology	4	Nil
International	Education	1	Nil
National	Education	1	Nil

[View File](#)

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	5

[View File](#)

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	Nil	Nil	Nil	Nil	Nil

No file uploaded.

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	Nil	Nil	Nil	Nil	Nil	Nil

No file uploaded.

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	5	Nil	Nil
Presented papers	Nil	2	Nil	Nil
Resource persons	Nil	Nil	Nil	Nil

[View File](#)

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
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	collaborating agency	participated in such activities	participated in such activities
Blood Donation camp	RRC in collaboration with Indian Red Cross Society, Red Cross Blood Bank, Tamilnadu, Egmore, Chennai.	5	5
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
First Aid Awareness	St. Johns Ambulance	Awareness Programme on First Aid	4	39
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Guest lectures (5)	39	NCEFW	5
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Job Training	School Internship	Practice teaching schools (7)	01/10/2016	31/12/2016	39
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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NIL	Nil	Nil	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
200000	100000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nil	0	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3975	280852	336	67248	4311	348100
Reference Books	557	128174	2	1000	559	129174
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	26	23160	Nil	Nil	26	23160
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	44	5260	Nil	Nil	44	5260

Library Automation	Nil	Nil	Nil	Nil	Nil	Nil
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	10	1	10	2	2	2	8	2	0
Added	0	0	0	0	0	0	0	0	0
Total	10	1	10	2	2	2	8	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
100000	60000	100000	100000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Laboratory: A) Well defined and safety measure focused laboratories are available in the name of Physical science, Biological science, Computer science and Psychology, equipped with tools, instruments. B) Students are given freedom to access the laboratories during the class hours. Physical Science Laboratory</p> <ul style="list-style-type: none"> <li>In order to make our students dynamic and making learning joyful as well as, purposefully the practical work related to physics and chemistry should be made an added feature in their due course.</li> <li>In our college the physical science</li> </ul>
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laboratory has a beautiful collection of both physics and chemistry working - static models, equipment's, apparatus and chemicals subjected to school needs.

- More over the physical science laboratory is well equipped and ventilated with proper lighting in order to rehearse the experiments and perform in such a way also to maintain proper practical record note book. Biological Science Laboratory • The joyable and purposeful teaching learning endures carried out by our biological science trainees in the laboratory. • Our trainees get firsthand experience from examining microscopic slides, preserving herbals and species demonstration and exploration of physiological and anatomical process.
- Apart from these natural calamities, earth hazardous making of eco-friendly environment are held to help the trainees by means of teaching of biology.

Computer Science laboratory • Ten computers with Wi-Fi connection is available.

- students are allowed to access computers for their academic growth and development. In the way of engaging to make them future ready. • Students avail the computer science laboratory to enhance their teaching competencies and for their research. Library : • Approximately Rs.6,50,000/- worth books are made available for students, faculty even for non-teaching staff. • The library is resourced with two computers and a printer. • The library is kept open on all working days 8.30 AM to 4.00PM. • Our students are allowed to borrow two books only, at a time for a period of one week. • Indent and stock of the library is being updated. • The students are permitted to surf and download, also print learning materials. Sports and Games: • Sports and Games are conducted almost on all working days. • Track and fields events and coaching classes are held on Saturdays. • Summer camps are conducted in the college campus every year for outsiders. • Tennis court, volley ball court, Basketball court and football field are utilized by our students. Psychology Laboratory: • In our college the teacher trainees are very much interested in knowing the psychology of education by conducting experiments in the psychology laboratory, that too developing the concepts of learning, memory, span of attention also defense mechanism since the college holds a well-structured psychology lab with number of apparatus and tools to carry out experiments effectively as well as efficiently. • Motivation and interest are the prime key factors which drive the students to know about the significance of Psychology in education. Class Rooms: • All class rooms are well furnished with computers and Wi-Fi connection. • Ventilated class rooms

<https://ncefw.in/facilities/index.html>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee concession	1	5000
Financial Support from Other Sources			
a) National	state government- SC,ST,OBC Scholarship	8	300000
b)International	NIL	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implemetation	Number of students	Agencies involved
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enhancement scheme		enrolled	
Team teaching -Teaching skills	08/02/2016	39	Nazareth college of Education for women (NCEFW)
Teaching aids orientation	22/02/2016	39	NCEFW
Lesson plans Blooms taxonomy	02/03/2016	39	NCEFW
Demonstration of lesson	05/04/2016	39	NCEFW
life skills orientation	12/09/2016	39	NCEFW
Sports and culturals	07/03/2017	39	NCEFW
Interview skills	01/04/2017	39	NCEFW
Subject club activities	22/09/2016	39	NCEFW
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	TET Coaching	39	39	2	29
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
CHAITANYA GROUP OF SCHOOLS, SHREE NIKETAN, GOODWILL MATRIC High School, ASHOK LEYLAND	54	18	DELHI PUBLIC SCHOOL, NAZARETH GROUP OF SCHOOLS, NATION PUBLIC SCHOOL	21	11



LIMITED  
SCHOOL

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	1	B.Ed	Education	st.peters college	M.Phil
2017	1	B.Ed	Education	Jaya college of education	M.Ed
2017	1	B.Ed	Education	Anna Adarsh college	M.Sc
2017	1	B.Ed	Education	Jaya college of education	M.Ed
2017	1	B.Ed	Education	Annamalai University	M.A
2017	1	B.Ed	Education	Alagappa University	M.A
2017	1	B.Ed	Education	TamilNadu Open University	M.A
2017	1	B.Ed	Education	Jaya college of education	Ph.D
2017	1	B.Ed	Education	TamilNadu Open University	M.A

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
JAVELIN-I PLACE	B.Ed	1
DISCUSS-I PLACE	B.Ed	1
200 MTS-I PLACE	B.Ed	1
STATE LEVEL PHYSICAL SCIENCE MODEL MAKING COMPETITION-I PLACE	B.Ed	2

EUROEXPO -I PLACE	B.Ed	2
WEALTH OUT OF WASTE-I PLACE	B.Ed	2
STREET PLAY-III PLACE	B.Ed	8
RAMP WALK-II PLACE	B.Ed	10
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council plays an important and proactive role in the smooth functioning of the institution. Every year students are nominated for the post of President, General Secretary, Cultural Secretary, Sport Secretary and election is conducted. During Union Inauguration all the elected office bearers take their oath which is presided by the Chief Guest. All the office bearers have their respective roles to play in all the academic and administrative bodies of the institution. They serve as a facilitator between the management and the student bodies. President and General Secretary helps in organizing all the awareness programs and college academic programs. Cultural Secretary helps in organizing all the cultural activities conducted both in intra and inter collegiate level. Sports secretary takes the responsibility to organize all the sports activities conducted in both the levels ( Intra and Inter collegiate ). In the year 2016 -17, Ms. Rachel Jacob , Home economics educationalist public school USA was the Chief guest for the union Inauguration. STUDENTS REPRESENTATIVE ON DIFFERENT BODIES OF THE INSTITUTION Student representatives of different bodies contributed toward academic and non-academic activities for the growth of the institution. ? ACADEMIC: The student quality assurance committee of Nazareth College of Education for Women hereby constituted the following members for the Academic year 2016-17. MEMBERS OF THE IQAC COMMITTEE Management: Mr.Henry Maris, Secretary, Nazareth Group of Institutions Chairperson: Dr.Lily T Stuart, Principal Senior Administrative Officer: Mr.Balasubramanian, PRO Senior Faculty members: • Dr.B.Golden Kisha Assistant Professor of Psychology, Ncefw. • Mrs.Baby Manorama Assistant Professor of Biological science, Ncefw. • Mrs.Beena Thomas Assistant Professor of Mathematics ,Ncefw. • Mrs.S.S.Amutha Assistant Professor of Tamil ,Ncefw. • Mrs.Charlotte Tennyson Assistant Professor of English, Ncefw. • Mrs.P.Gayaatri Assistant Professor of Computer science, Ncefw. Nominee from Alumni: Mrs.Jebapriya ,Alumnae Nominee from Student: Mrs.Vinoliya Jabarani Member Co-ordinator, IQAC: Mrs. S.Sujatha, Assistant Professor of Physical Science, Ncefw. MEMBERS OF MAGAZINE COMMITTEE Principal : Dr.Lily.T.Stuart Co-ordinator : Ms Amutha.S.S Member : Ms Charlottee Tenyson General secretary : Srirekha.B MEMBERS OF PLACEMENT CELL Principal : Dr.Lily.T.Stuart Placement officer : Ms.S. Sujatha Alumni : Ms.Amutha.S.S MEMBERS OF TEACHING PRACTICE Principal : Dr. Lily.T.Stuart Staff-in-charge : Ms S.Sujatha. Student representatives for teaching practice school: One student r representative for each school ? NON-ACADEMIC The student grievance redressal committee of Nazareth College of

Education for Women hereby constituted the following members for the Academic year 2016-17. Composition of Grievance Redressal Cell • Convener - Dr. Lily .T. Stuart, Principal • Teacher Educator - Dr. B. Golden Kisha • Student President - Ms. Renu Rai • Student Representative- one student from each department  
MEMBERS OF CULTURAL COMMITTEE • Principal - Dr.Lily.T. Stuart • Member - Ms. Devi Bavani • Cultural secretary - Evangelin stephygraph. S MEMBERS OF SPORTS COMMITTEE • Principal - Dr.Lily.T.Stuart • Member - Ms. Tamilarasi • Sports secretary - Justin Jenita.A

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

39

5.4.3 – Alumni contribution during the year (in Rupees) :

7800

5.4.4 – Meetings/activities organized by Alumni Association :

REPORT OF ALUMNI PARTICIPATION IN INSTITUTIONAL FUNCTIONING ? Ms.Chitra, alumnae of Tamil department and Ms Sherin of Biological Science accompanied the student teachers to the orphanage Narkarunai illam and joined hands in contributing to the orphanage. ? Ms.Jebapriya alumnae who was the university topper in the year 2007-2008 was invited to give a guest lecture to our student teachers on the topic how to enhance your paper presentation for the university examination to score better. Besides alumnae also contributed in informing the institution time to time on the various vacancies existing in the schools where they work which enables the institution to bring it to the notice of the student teachers. This facilitated the students in placement to schools.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The goals and objectives are communicated and deployed at all levels to ensure every individual employee's contribution towards institutional development. The administrative activities like affiliation, admission, approvals, examinations, scholarships, faculty details, accounts, maintenance of records, salary, Government related works etc., are decentralized among the administrative staff. The Principal does the overall supervision. Beginning of the academic year, the academic and co-curricular responsibilities are distributed among all faculty and committees respectively. Faculty members are also in charge for various clubs and committees. In decision-making process every member of the committees are given complete freedom to express their suggestions and these are taken into account for the improvement of the Institution. The Faculty in charge for practice teaching interact with the school principals and guide teachers to organize the training in schools. The faculty in charge for community living camp forms sub-committees and allot work for each sub-committee. Placement officer establishes network with other schools for placement. The alumni committee in charge plan and organize alumni association activities. The student council members also play an active role in organizing the various activities of the committees. The principal is supported by various committees exercising their authority within the specified jurisdiction.

Delegation of responsibilities to all the faculty members on rotation basis so that everyone will get an opportunity to handle the responsibilities. The whole team works together in unity for the growth and development of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission committee of the institution takes care of the admission process. The process is based on the norms of TNTEU and transparent in nature. The prescribed reservation policies are followed and students are selected based on the qualifying marks. The admission process is made clear through prospectus, handbook, website and enquiry desk.
Industry Interaction / Collaboration	Awareness program on Trafficking of child and women was organized during the citizenship training camp in collaboration with MCSS, Chennai. Practical techniques of first aid was organized by the institution in collaboration with St. Johns Ambulance, Chennai.
Human Resource Management	Freedom to staff, students and all stakeholders in giving suggestions for improvement of the institution and in the decision making process, encouraging all students and staff in participating in outreach activities, Involving students in skill development activities, encouraging alumni participation in supporting institution, providing opportunities for students to take part in intercollegiate competitions.
Library, ICT and Physical Infrastructure / Instrumentation	New books are added to the library, competitive exam books are made available in the library, free access to wifi, Students and staff members are encouraged to use online free resources and apps, staff members avail the ICT facilities to enhance their teaching competencies and for research.
Research and Development	Faculty members presented papers in National and international conferences, seminars. Published papers in conference proceedings and journals UGC approved. The institution encourages the faculty members by payment of registration fee for the

	staff attending seminars and conferences .
Examination and Evaluation	Revision tests, seminars, assignments, model examinations are well planned in the beginning of the academic year. Debates, quizzes, group discussions are also conducted. Mini teaching is carried out to master the teaching skills and integrate them in their teaching. Observations of the teaching by student teachers are assessed by the teacher educators on their visit to practice teaching schools.
Teaching and Learning	The teaching learning process is made more learner centric with group discussions, debates and lively classroom interactions. Digital learning resources are utilized for the teaching and learning. Feedback is obtained from the students on the teacher educators and the curriculum aspects using a structured questionnaire.
Curriculum Development	The syllabus is framed by TNTEU and this is followed by the institution as an affiliated college. Faculty members attend the orientation course conducted by the university and take part in the discussions of revised curriculum. Certificate courses, life skill courses are organized by the institution.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The annual plan and duties for staff members for the academic year are discussed well in advance and digitalized.
Administration	Circulars, brochures and notices are circulated to the staff members through emails and whatsapp messages.
Finance and Accounts	Student teachers are helped in obtaining the Government scholarships, day to day transactions and fees collection details are maintained, auditing of accounts are done every year, the external auditor prepares necessary balance sheets along with enclosures, using software package Tally.
Student Admission and Support	The admission details of student, rules and regulations, exam timetable, academic calendar, various activities of the college club and committees are

	maintained and generated when there is a need for it.
Examination	The internal exam marks for tests, seminar and assignments are maintained and generated when asked for by the university.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	MRS.R.DEVI BAVANI	NATIONAL SEMINAR- INSTRUCTIONAL TECHNOLOGIES FOR TRANSFORMATIVE TEACHING AND LEARNING	STELLA MATUTINA COLLEGE OF EDUCATION FOR WOMEN	320
2016	MRS.S.SUJATHA	NATIONAL SEMINAR- INSTRUCTIONAL TECHNOLOGIES FOR TRANSFORMATIVE TEACHING AND LEARNING	STELLA MATUTINA COLLEGE OF EDUCATION FOR WOMEN	320
2016	MRS.P.GAAYATHRI	NATIONAL CONFERENCE-TWO YEAR B.ED PROGRAMME IN THE CRADLE OF NURTURANCE, CONSERVATION FOR QUALITY MANAGEMENT	GRT COLLEGE OF EDUCATION	750
2016	DR.B.GOLDEN KISHA	NATIONAL SEMINAR	MESTON COLLEGE OF EDUCATION	640
2016	DR.B.GOLDEN KISHA	FDP	MADRAS CHRISTIAN COLLEGE	6700
2016	MRS.BEENA THOMAS	FDP	ST.CHRISTOPHERS COLLEGE OF EDUCATION	500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
2017	WORKSHOP FOR TEACHERS-TEACHERS ROLE AS SOCIAL ENGINEERS	NIL	06/06/2017	06/06/2017	135	Nil
2017	SEMINAR ON CLASSROOM MANAGEMENT	NIL	18/03/2017	18/03/2017	89	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation on two year B.Ed program by TNTEU	2	17/09/2016	17/09/2016	1
Orientation on two year B.Ed program by TNTEU	2	29/09/2016	29/09/2016	1
National seminar- Instructional technologies for effective teaching and learning	2	25/01/2017	25/01/2017	1
Inservice programme- Enhancing efficiency of teacher educators	1	16/03/2017	18/03/2017	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	11	4	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Registration fee for attending conference and seminar paid by the institution, access to free wifi to enhance teaching competencies and for research, provident fund scheme.	Free health camp, gifts on college day, Yoga and meditation, training in computer skills	Remedial classes, fee concession for meritorious and needy students, orientation on life skills, campus interview, vacancies in schools for placement are informed.

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts both internal and external auditing. The Accounts are tallied every day by the internal accountant. Annual audit is done by an external Chartered Accounting Agency. The external auditor prepares necessary balance sheets along with enclosures using software tally and IT Returns are filed every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
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6.4.3 – Total corpus fund generated

0

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	IQAC, NCEFW
Administrative	No	-	Yes	IQAC, NCEFW

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parents volunteer to give feedback about their wards progress, functioning of the college and infrastructure facilities during PTA meet. Their suggestions are considered for improvement of the quality of the institution.
- They also support the institution during visits to orphanages by donating things and money for the needy.
- They also actively take part in outreach activities conducted by the institution.

6.5.3 – Development programmes for support staff (at least three)

• Yoga and meditation • Free health camp • Gifts during college day

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Faculty participation in national seminars and conferences
- Publication of research articles in journals and conference proceedings
- Inauguration of English club and computer science club

6.5.5 – Internal Quality Assurance System Details



a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	English club Inauguration	11/11/2016	11/11/2016	11/11/2016	50
2016	Guest lecture- Community Resource in teaching of Science	19/11/2016	19/11/2016	19/11/2016	89
2016	Computer science club Inauguration	21/11/2016	21/11/2016	21/11/2016	13
2016	Guest lecture- Marginalised Children, Issues Concerns	25/11/2016	25/11/2016	25/11/2016	89
2016	Guest lecture- Directive Principles of State Policy	26/11/2016	26/11/2016	26/11/2016	89
2016	Seminar- Classroom management	18/03/2017	18/03/2017	18/03/2017	135
Nil	Workshop- Teachers role as a social Engineer	06/04/2017	06/04/2017	06/04/2017	135

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Transgender	06/12/2016	06/12/2016	45	Nil
International	08/03/2017	08/03/2017	49	Nil

Women's Day				
Child abuse	05/12/2016	05/12/2016	45	Nil
Child and women Trafficking	05/12/2016	05/12/2016	45	Nil
Women empowerment	13/09/2016	13/09/2016	39	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
30 Percentage from solar power

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	21/12/2016	1	visit to orphanage	students and staff interact with the inmates, donation of money and materials	65
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic calendar	15/06/2016	The rules and regulations are clearly

mentioned in the handbook for the students every year and is strictly followed, The code of conduct is also uploaded in the institutional website.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence day	15/08/2016	15/08/2016	45
Republic day	26/01/2017	26/01/2017	49
Teachers day celebration	05/09/2016	05/09/2016	99
Womens day celebration	08/03/2017	08/03/2017	95
World environment day	05/06/2017	05/06/2017	110

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- The Institution has invested in solar energy for long term benefits.
- LED lights are used in the college premises instead of the traditional lights to save electricity.
- Student teachers are informed not to use thermocol for preparing models for their practice teaching.
- Institution encourages student teachers and staff to use paper cups and steel cups instead of plastic and emphasizes cutting down on throw away products.
- Wasting food in the college premises is not encouraged and use of packaged foods by student teachers are strictly banned. College is plastic-free zone.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

? BEST PRACTICE-1 TITLE OF THE PRACTICE- CONCEPT MAPPING IN LESSON PLAN OBJECTIVES • To help student teachers organize the topics in their lesson for teaching. • To help the student teachers use concept mapping to support the learning process. • To enable the student teachers to identify how different facts and ideas are related. • To help the student teachers to summarise and refresh information that is taught. THE CONTEXT Student teachers are familiarized with writing lesson plans and including a mind map at the end of each lesson. Mind maps are introduced as they will act as mental triggers, to improve memory of what is taught and helps in faster recall of information when presented visually. This helps student teachers in practice teaching to structure information, organize ideas and communicate more effectively. THE PRACTICE Every student teacher prepares lesson plans with colourful mind maps at the end with topics taught arranged in a two-dimensional structure. This is used in the practice teaching schools for teaching each of the lesson and the school students were able to recall and summarize the concepts easily. ACTIVITIES INVOLVED IN THE PRACTICE • Selection of the lesson to be taught • Preparation of lesson plan • Organizing the topics in a sequential order for the lesson -branched or linear form • Preparing mind map for the lesson plan EVIDENCE OF SUCCESS Student teachers were able to structure information, organize ideas and communicate more effectively during their practice teaching which was evident from the feedback received from their guide teachers in

practice teaching schools. When this concept map was used in schools they found school students could recall information more easily due to visual presentation in a sequential pattern. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED • Few student teachers found difficulty in structuring the ideas. • Few of them found difficulty in drawing neatly. ? BEST PRACTICE-2 TITLE OF THE PRACTICE- SENSITISING THE CHALLENGES OF VISUALLY CHALLENGED PERSONS OBJECTIVES: • To identify the skills of visually challenged and provide all possible access to their livelihoods. • To identify individual competencies and provide appropriate skill training for visually challenged. • To facilitate employment for visually impaired for their livelihood. • To create awareness among the students about the visually challenged and their commitment to the society. THE CONTEXT People with disabilities like the visually impaired are more likely to be unemployed although they are skilled. They can share their expertise with the community they live in and earn their livelihood if given an opportunity. Hence, the need of sensitizing the access to their livelihoods was considered by the college as an area of immediate concern and focus. THE PRACTICE: Nazareth college of Education support persons with disabilities. The first step was to identify the persons with disability and study their individual needs. They were found to have problems of unemployment although they were skilled in knitting wire chairs. The college took initiative to help them for their livelihood by giving them the opportunity to knit the plastic wire chairs that need to be repaired. Every year the visually impaired people are invited to knit the chairs and they are paid for it. In this way the college paves a way for their livelihood. Besides our student teachers were asked to interact with them and learn the dignity of labour as well as the skill to knit the wire chairs. This boosted the self esteem of the visually impaired people and the student teachers appreciated the neat work done with commitment by them. Student teachers volunteered to act as Scribes for examination held at various exam centres for Arts and science colleges. ACTIVITIES INVOLVED IN THE PRACTICE: • Identifying the potential of disabled persons. • Skill development of student teachers. • Further employment through job facilitation. EVIDENCE OF SUCCESS: • Visually impaired persons were provided with the Self-employment even in our sister concerns. • Students who participated in the activities for supporting visually impaired have realized their social commitment. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: • Students initially hesitated to learn the skill. • The time allotted for the students to learn the skill was insufficient. • The mobility of the visually impaired was a matter of concern.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://ncefw.in/pdf/Best\\_practice\(2016-17\).pdf](https://ncefw.in/pdf/Best_practice(2016-17).pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

**INSTITUTIONAL DISTINCTIVENESS** The vision of Nazareth college of Education for women is to provide education of highest quality to teacher trainees, equip them with various learning skills and methodologies, social responsibility to raise good citizens, overall development of trainees and equip them to face the global needs. The institution was established in the year 2006 with the commitment to uplift the women by giving them professional quality teacher education, emphasizing moral and ethical values. The Institution provides a safe and secure environment for the women to pursue their training, which is the notable feature of the institution. Learner centered techniques are emphasized, preparation of innovative and improvised instructional aids are encouraged and mind mapping in lesson plans are implemented. Remedial teaching is undertaken to cater to the needs of the slow learners. Teacher educators

employ team teaching to develop various teaching skills and life skills, with priority on making students experience meaningful and purposeful. The institution provides ample opportunities to student teachers to identify and develop their innate talents. Capacity building and skill development programmes are periodically organized. The student teachers are trained to focus on higher order thinking skills and equipped with life skills to face the global challenges. The feedback from various stakeholders helps in ensuring that the best educational practices are available to the student teachers. The institution aims to shape the all round personality of the student teachers and enrich the society with educated and empowered women. The student council of the institution plays a pivotal role in organizing all the academic, cultural and sports activities. Alumni involvement and suggestions help in nurturing the strength of the institution. The institution extends education that is contemporary, accessible and affordable. Food festival is organized every year with the objective of helping the needy. This endeavour sensitizes our students to the special needs of the underprivileged and the differently abled. The exuberant energy of the young minds are channelized through curricular, co-curricular and extracurricular activities. Republic day, Independence day, samathuvapongal are celebrated and the students are educated on their roles and responsibilities. The community based activities and green practices of the institution through various committees and clubs organized by the student council account for the sustained reputation of the college. The institution believes that achieving excellence is a journey and not a destination and as a team sets goals to achieve them and works for its distinctiveness.

Provide the weblink of the institution

[https://www.ncefw.in/pdf/Inst\\_Dist.pdf](https://www.ncefw.in/pdf/Inst_Dist.pdf)

### **8.Future Plans of Actions for Next Academic Year**

- To organize workshops/training programs to develop the faculty and students.
- To create awareness on health related issues for the community.
- To invite guest lecturers for student teachers on recent trends in Education.
- To involve students participation in green initiatives.
- To further strengthen the ICT to make the teaching-learning process more effective
- To formally register Alumni association and conduct the first formal meet.
- To conduct awareness sessions on gender sensitive topics during citizenship camp.