



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	NAZARETH COLLEGE OF EDUCATION FOR WOMEN
Name of the head of the Institution	Dr .B.GOLDEN KISHA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04426380203
Mobile no.	7550210918
Registered Email	naacpro@ncefw.in
Alternate Email	info@ncefw.in
Address	Kannadapalayam Avadi, Chennai 600062
City/Town	Chennai
State/UT	Tamil Nadu
Pincode	600062
<b>2. Institutional Status</b>	

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Semi-urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr.S.Sujatha
Phone no/Alternate Phone no.	04426380203
Mobile no.	9445218979
Registered Email	naacpro@ncefw.in
Alternate Email	iqac@ncefw.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://ncefw.in/pdf/AQAR%202017-18-NCEFW.pdf">https://ncefw.in/pdf/AQAR%202017-18-NCEFW.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://ncefw.in/pdf/Academic%20Calendar%202018-19.pdf">https://ncefw.in/pdf/Academic%20Calenda r%202018-19.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.70	2012	05-Jul-2012	04-Jul-2017

### 6. Date of Establishment of IQAC

13-Jul-2009

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
International Workshop on Story telling	05-Feb-2019 1	120
National symposium on	15-Mar-2019	95

Social and Emotional learning	1	
Streetplay-Ban on plastics	12-Oct-2018 1	60
Organised Intercollegiate competitions-face painting,Elocution	18-Aug-2018 1	50
Workshop-Seed ball preparation	27-Oct-2018 1	65
Certificate courses for the student teachers-PREZI	21-Dec-2018 1	48
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

An International workshop on Story telling for the school teachers was organized.

Food festival was organized and the amount collected was donated to Blind people welfare association, Shelter home for HIV positive children, Immanuel Blind trust and parisutha narkarunai illam

Alumnae were invited for guest lecture for core subject, also as chief guest and judges for samathuvapongal celebration

Certificate courses on Arts and crafts, Basic computer skills, Tailoring and Prezi presentation were organized.

Awareness on swine flu at kannadapalayam village, Human chain on cancer awareness at Besant nagar beach, Streetplay on Ban on Plastics, SVEEP Awareness programmes on voting were organised

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To conduct awareness campaigns related to health, environment issues and voting	Awareness on swine flu at kannadapalayam village, Human chain on cancer awareness at Besant nagar beach, streetplay at railway stations on Ban on Plastics, SVEEP Awareness programmes on voting were organised
To organise a National symposium for the teacher community	A National symposium on Social and Emotional learning was organized for the school teachers.
To involve the active participation of student teachers in eco-friendly activities	Students were encouraged to participate in seed ball preparation and paper bag making as part of green practices.
To conduct certificate courses for the student teachers	Certificate courses on Arts and crafts, Basic computer skills, Tailoring and Prezi presentation were organized.
To organise an International workshop for school teachers To organise an International workshop for school teachers	An International workshop on Story telling for the school teachers was organized.

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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Academic Council	28-Nov-2018

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	04-Jan-2019
17. Does the Institution have Management Information System ?	No

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution is affiliated to Tamil Nadu Teachers Education University, Chennai. The curriculum of the institution is planned and prepared by the affiliated university. The updated curriculum is comprehensive and inclusive in addressing every requirement of the student teachers. To foster the holistic teaching and learning process, students are engaged with association activities, club activities, seminars, and soft skill programs. The students are equipped with course plan, handouts, Power point presentation and question bank and the educators maintain the same in the course file. Institution looks into improvement of instructional facilities for quality implementation of curriculum. Beginning of every academic year, students are given an orientation on the B.Ed curriculum. Enabling the students to develop a better understanding about the theoretical and practical components apart from the modes of curriculum transaction and evaluation. Every teacher educator prepares academic planning for effective implementation of the curriculum based on recent trends in teaching learning process. Faculty members take utmost care to complete the syllabus in time. Task and assignments, revision tests ,model exams, seminars comprise the components of internal evaluation. Attempts are made periodically to enhance the curriculum delivery mechanism in the institution by providing series of orientations and in-service programs to the teacher educators to enhance their teaching skills. Suitable mechanisms are evolved to strengthen student teachers' learning and cater to their individual differences in learning. End of the academic year, student teachers provide their feedback on curriculum delivery and further scope for improvement if any. Curricular experiences in teacher education aids the prospective teachers in the development of teaching skills to teach effectively in professional institutions. Student teachers are well trained by the teacher educators, which helps the student teachers to impart an adequate knowledge of the subject, equip with necessary pedagogic skills and develop proper attitude towards teaching. Curricular experiences provided during the course for the professional understanding is the Mini Teaching (a training technique) and school internship programme which includes practice teaching, observation record, evaluation record, preparation & presentation of teaching aids, record of participation in school activities & presentation of internship report for evaluation. Mini-Teaching- It is a teaching training technique for integrating the teaching skills. This Practice is done for 20 minutes. The complex teaching act can be split into components skills, each simple, well defined and limited. The teaching skills developed through training are observed by the peers/ teacher educators. Immediate feedback is given to the student-teachers

individually by the teacher educator. Internship: Student teachers are sent to teaching practice schools for 16 weeks of internship. The main component of internship programme is the Practice teaching, Evaluation of student performance (CCE), Participating in school activities, Maintaining the Lesson plan record, Writing report of the internship. The students-teachers are encouraged to learn and integrate ICT facilities available for developing lesson plans in teaching practice and prepare various teaching-learning materials. Teacher educators visit the practice teaching schools regularly, evaluates the student teachers teaching competencies and gives feedback for further improvement.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
BASICS IN COMPUTER	-	01/09/2018	20	To acquire skills of operating a computer in various activities pertaining to teaching.	To develop skill in using MS Word, Powerpoint and Spread Sheet.
COURSE IN ARTS CRAFTS	-	01/09/2018	20	To acquire skills of doing different arts and craft products	To acquire skill in accessing arts and crafts in teaching
TAILORING COURSE	-	01/11/2018	20	To develop the skills of tailoring	To develop the skill of creativity.
PREZI	-	21/12/2018	20	To integrate technology into class room teaching learning strategies.	To develop the skill in prezi presentation using videos and animations

#### 1.2 – Academic Flexibility

##### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
No file uploaded.		

##### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	48	Nil

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Time Management	02/08/2018	48
Transactional Analysis	02/08/2018	48
Women empowerment	03/08/2018	48
Self- esteem	03/08/2018	48
Self Awareness and Self Motivation	04/08/2018	48
Positive thinking	04/08/2018	48
Stress Management	04/08/2018	48
Emotional Intelligence	06/08/2018	48
Communication Skills	06/08/2018	48
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEEd	Education	48
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**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>The Institution collects feedback on curriculum aspects from different stakeholders such as students, alumni, teachers, parents and employers. Feedback is also received from students regarding the institutional functioning. Feedback collected from stakeholders is analyzed and based on the outcomes, modifications are made pertaining to various aspects such as curriculum, teaching-learning process, teaching internship and assessment. Feedback is vital as it aids to gauge the effectiveness of the Institution as a whole. The IQAC of the college takes steps to ensure quality in all the endeavours of the college. IQAC collects the feedback from all the concerned stakeholders' viz. students, parents, teachers and employers on curriculum and its delivery. The feedback is systematically analyzed and the suggestions and</p>

comments given by the stakeholders are also taken into account for future development. Every year the institution conducts the alumni meeting organized by alumni committee. The student alumni are asked to get their feedback on the curriculum and further development. Regular Parent Teachers meetings are conducted and feedback is obtained from them. The placement cell of the college, takes an oral feedback from the different employers. Feedback is collected from every student of the college at the end of the course regarding campus experience. The feedbacks collected from them at the annual meets are considered while taking academic decisions. There is a provision for students to express their suggestions in 'Suggestions Box' kept in the college. A visitor book is kept in the office to obtain feedback from the visitors. The college also takes suggestions from the heads and guide teachers of teaching practice schools. Feedback is also collected from employers and academic peers working in nearby colleges. Mode of feedback collection: Faculty Feedback: This feedback targets the inputs of faculties on curriculum design, assessment patterns, and overall working environment. Alumni Feedback: There is Registered Alumni Association functioning in the college since 2017. The feedback is obtained from the alumnae during Alumni meet conducted every year on May1st. Whenever any alumnae visits the college, feedback is taken This helps us to assess the extent of attainment of the program outcome. Parent Feedback : The Parent Teacher meet does play an active role in the decision making of the institution. Meetings are held with the parents to discuss the progress of the students and the functioning of the institution. Suggestions are welcomed from parents on curricular aspects and overall institutional functioning. Teaching Practice Schools : The college also takes suggestions from the Principals and guide teachers of teaching practice schools. • The feedback collected are analyzed and discussed among teacher educators for further improvement • After careful analysis of feedback obtained from various sources, the college decides the areas for improvement.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEEd	Education	100	81	48
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	48	Nil	11	Nil	Nil

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used



11	11	20	8	8	24
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institution has a tutor ward system to improve the personal rapport between the teacher educators, the student teachers with respect to their academic, social environment. Each student is a unique individual, different in cognitive and affective development, social maturity, ability, motivation, aspiration, learning styles, needs, interests and potential. Apart from this, there are other factors underlying student differences. These include innate differences in intelligence, differences in social and economic background, variations in past learning experiences, and perhaps variations in the level of congruence between the learner and the curriculum. The tutor is a personal guide and counselor to his/her ward and keeps a record of the all-round information of the ward. At the beginning of the academic year, the B.Ed first year and second year students are divided into groups and one teacher is assigned to mentor about 10 students (1:10). There will be one tutor- ward class in each week as per the regular time table. The tutor teachers spend quality time with their group students by having informal interactions with regard to their personal and academic problems both individually and collectively. Students are given a chance to express themselves individually in the tutorial sessions and the tutors make a preliminary assessment. As a mentor, the tutor keeps a one-to-one relationship with the ward based on encouragement, constructive comments, openness, mutual trust, respect, and a willingness to learn and share. They give proper guidance and academic counselling to students on how to pursue the course with much confidence. The following procedures are adopted in Tutor- ward system : 1. After the Induction/Orientation programme for the newly admitted students, one Tutor is assigned for 10 students. 2. The Tutor collects the details of the students in a structured format and maintains the database. 3. The Tutor informs the general information about the Institution, Department, rules, practices to be followed, leave rules and discipline related points to the students. 4. The Time Table and other academic related information are provided. 5. Tutor- Ward meeting is conducted once in a week to enable the students to bring out the issues related to academic activities and action are initiated for resolving the same. 6. The Tutor are responsible for addressing the discipline related issues. Student teachers will have no hesitation in discussing the problems faced by them with their tutors and thereby a very cordial and friendly relationship between the teacher educators and student teachers is established in the Institution.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
48	11	1:4

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
11	11	Nill	Nill	1

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nill	Nill	NIL
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end
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				examination
BEd	B.Ed	2018-19	08/06/2019	26/09/2019
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The examination committee of the college takes care of preparing the time table and conducting the exams. The committee also ensures transparency in evaluation as well as the continuous assessment of the students. Assignments, seminars, general behavior and attendance are taken into consideration while awarding internal marks to the students. Grievances if any in assessment are collected orally and resolved by the grievance redressal cell examination committee. Retests are conducted for those students who remain absent during the internal examinations owing to their participation in co-curricular activities and other valid reasons so as to facilitate continuation of their studies without hindrance. Theory Examination: Student teachers are evaluated on five core subjects, three elective and one optional subjects. Students' continuous internal evaluation carry grades, term-end university examination carry 900 marks. Our college conducts three unit( Revision) tests, the revision test are conducted by dividing the unit as • I Revision Test : Units 1 to 4 • II Revision Test : Units 4 to 6 • III Revision Test : Units 7 to 10 and two Pre university examination( Model) in each subject during the programme. In addition, students need to submit five assignments in each subject and deliver seminars periodically. Practical Assessment: Teacher educator evaluates the practicum component through observation of Classes, analysing Teaching Learning Materials (TLM), reflecting on Continuous and Comprehensive Evaluation (CCE) practiced in Schools, the teacher educators assess the students' performance right from the beginning till the end of the academic year by using structured evaluation proforma.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar is a source of information and annual planner for the students, faculty members, support staff, administration and management. The Core Committee members of the College prepare Academic Calendar by considering the prescribed guidelines by the Tamil Nadu Teacher Education University. Academic Calendar is prepared for every academic year by the calendar committee for effective curriculum implementation. Academic Calendar represents planning of College, schedule for whole year to make aware the teachers and students about important dates-driven information. The calendar reflects about academic and non-academic activities in addition to cultural events. It also shows the scheduled dates for the organization of conferences, workshops, competitions, guest lectures, celebrations extension activities. The calendar also provides information regarding the school internship and curricular events by strictly adhering to the university norms. It covers the entire teaching and learning process with the teaching plan and transacting the prescribed curriculum effectively. The Academic Calendar compromises the annual working days, teaching days, admission schedule, examination and evaluation as per the guidelines of the University.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ncefw.in/pdf/TNTEU%20PLO.pdf>

2.6.2 – Pass percentage of students

Programme	Programme	Programme	Number of	Number of	Pass Percentage
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Code	Name	Specialization	students appeared in the final year examination	students passed in final year examination	
B.Ed	BEd	Education	47	46	97
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://ncefw.in/pdf/SSS%202018-19.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nill	Nill	NIL	Nill	Nill
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nill	Nill	NIL	Nill	Nill	Nill
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
	0	

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nill	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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International	Education	1	Nil
National	Education	1	Nil
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	6
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	20	11	2
Presented papers	1	5	Nil	Nil
Resource persons	Nil	1	Nil	1
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Yoga on International yoga day	Organised by Nazareth College of Education for Women	10	48
Seed Ball Preparation	NCEFW	10	48
Paper Bag	NCEFW	2	48

Swineflu Awareness	NCEFW collaborated with Avadi Municipality.	10	48
Awareness on HIV	RRC -NCEFW	10	48
Awareness on Cancer	Organised by Cancer Institute, Adayar, Chennai.	10	35
Human chain on Voting Awareness	Organised by Thiruvallur district Collectorate	10	48
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nill	NIL	Nill	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Voting Awareness	SVEEP, District Collectorate, Thiruvallur District.	Pledging ,Rangoli ,Rally Human Chain Formation, Signature Campaign	10	48
Aids Awareness	NCEFW	Awareness Programme on HIV	10	48
Cancer Awareness	Cancer Institute, Adayar, Chennai.	Awareness on Cancer (Human chain)	10	35
Awareness on Swine Flu	NCEFW collaborated with Municipality	Awareness programme on Swine flu (Rally)	10	48
Dengue Awareness	NCEFW	Awareness programme on Dengue (Street Play)	10	48
Ban on plastics	NCEFW	Streetplay at Railway stations	10	48
<a href="#">View File</a>				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Guest Lecture (one)	48	NCEFW	1
RRC-Awareness Programme on HIV	58	NCEFW	1
Human Chain for cancer Awareness	45	Adyar cancer Institute, Chennai	1
Awareness Campaigns-swineflu	58	Avadi Municipality	1
union Inaguration- Installalation of Student Council	58	NCEFW	1
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Certificate course	PREZI	Dr. ambedkar Govt.Arts College, Vyasar padi, Chennai	10/01/2019	10/01/2019	48
Workshop	Seed ball preparation	Dr. ambedkar Govt.Arts College, Vyasar padi, Chennai	27/10/2018	27/10/2018	48
Certificate course	Art Craft	Fevicryl- Mr. Thomas Ms. Geetha	01/09/2018	01/09/2018	48
Inter Religious Fest	Samatthuva Thiruvizha	Nazareth Academy, Kovil pathagai, Avadi.	11/01/2019	11/01/2019	48
ParisuthaN arkarunai Illam	Social cause	ParisuthaN arkarunai Iilam, Thiruvallur District, Vee rapuram	20/12/2018	20/12/2018	48
School Visit	Innovative School Visit	Ebenezer M arcus, Intern	10/11/2018	10/11/2018	48

		ational School junior colle ge,Ambattur, Government Boys Higher Sec.School,A vadi,Hussain Matric.Hr. Sec. School, ambattur			
Job Training	School Internship	Hussain Ma tric.Hr.Sec. School , Imm aculate Girls Higher Sec.School,A vadi., Govt Girls Hr.Sec School,Kamar aj Nagar.,Na zareth Matric Hr.Sec Schoo l,Kamaraj Na gar.,Nazaret h Matric Hr.Sec School,TNHB, Nazareth Matric Hr.Se c.School,Kan nadapalayam	01/02/2018	31/05/2018	48
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

#### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

##### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7500000	7000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	NIL	2021

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Library Automation	Nil	Nil	Nil	Nil	Nil	Nil
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil
Text Books	4538	4033771	140	28587	4678	4062358
Reference Books	559	129174	3	1650	562	130824
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	26	23160	Nil	Nil	26	23160
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	44	5260	Nil	Nil	44	5260
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	0	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure



#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	10	1	10	2	2	2	8	2	0
Added	0	0	0	0	0	0	0	0	0
Total	10	1	10	2	2	2	8	2	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
DEMONSTRATION OF LESSON BY FACULTY	<a href="https://drive.google.com/file/d/12zbupSRG-rA8RFn_VMhMEoE3oJm-e0y/view?usp=sharing">https://drive.google.com/file/d/12zbupSRG-rA8RFn_VMhMEoE3oJm-e0y/view?usp=sharing</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
700000	693154	200000	187284

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

**Laboratory:** A) Well defined and safety measure focused laboratories are available in the name of Physical science, Biological science, Computer science and Psychology, equipped with tools, instruments. B) Students are given freedom to access the laboratories during the class hours. Physical Science Laboratory

- In order to make our students dynamic and making learning joyful as well as, purposefully the practical work related to physics and chemistry should be made an added feature in their due course.
- In our college the physical science laboratory has a beautiful collection of both physics and chemistry working - static models, equipment's, apparatus and chemicals subjected to school needs.
- More over the physical science laboratory is well equipped and ventilated with proper lighting in order to rehearse the experiments and perform in such a way also to maintain proper practical record note book. Biological Science Laboratory
- The joyable and purposeful teaching learning endures carried out by our biological science trainees in the laboratory.
- Our trainees get firsthand experience from examining microscopic slides, preserving herbals and species demonstration and exploration of physiological and anatomical process.
- Apart from these natural calamities, earth hazardous making of eco-friendly environment are held to help the trainees by means of teaching of biology.

Computer Science laboratory • Ten computers with Wi-Fi connection is available.

- students are allowed to access computers for their academic growth and development. In the way of engaging to make them future ready.
- Students avail the computer science laboratory to enhance their teaching competencies and for

their research. Library : • Approximately Rs.6,50,000/- worth books are made available for students, faculty even for non-teaching staff. • The library is resourced with two computers and a printer. • The library is kept open on all working days 8.30 AM to 4.00PM. • Our students are allowed to borrow two books only, at a time for a period of one week. • Indent and stock of the library is being updated. • The students are permitted to surf and download, also print learning materials. Sports and Games: • Sports and Games are conducted almost on all working days. • Track and fields events and coaching classes are held on Saturdays. • Summer camps are conducted in the college campus every year for outsiders. • Tennis court, volley ball court, Basketball court and football field are utilized by our students. Psychology Laboratory: • In our college the teacher trainees are very much interested in knowing the psychology of education by conducting experiments in the psychology laboratory, that too developing the concepts of learning, memory, span of attention also defense mechanism since the college holds a well-structured psychology lab with number of apparatus and tools to carry out experiments effectively as well as efficiently. • Motivation and interest are the prime key factors which drive the students to know about the significance of Psychology in education. Class Rooms: • All class rooms are well furnished with computers and Wi-Fi connection. • Ventilated class rooms

<https://ncefw.in/facilities/index.html>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	FEE CONCESSION	4	18000
Financial Support from Other Sources			
a) National	State Government - SC, ST, OBC Scholarships	23	862500
b) International	NIL	Nil	0
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Team teaching -Teaching skills	16/10/2018	48	NAZARETH COLLEGE OF EDUCATION FOR WOME-NCEFW
Teaching aids orientation	11/03/2018	48	NCEFW
Lesson plans Blooms taxonomy	13/11/2018	48	NCEFW
Demonstration of lesson	29/10/2018	48	NCEFW
life skills orientation	02/08/2018	48	NCEFW

Sports and cultural activities	21/03/2018	48	NCEFW
Interview skills	04/05/2019	48	NCEFW
Subject club activities	09/12/2018	48	NCEFW
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	TET Coaching	48	48	1	39
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
CHAITANYA GROUP OF SCHOOLS, NAZARETH GROUP OF INSTITUTIONS	30	18	VELAMMAL NEW GEN EDUCATION NETWORK SRI ARUMUGAM COLLEGE OF EDUCATION DANIEL MATRIC HR SEC SCHOOL EVERGREEN VIDHYASHRAM ST. JOSEPH MATRIC HR SEC SCHOOL RAJA NATIONAL HR. SEC. SCHOOL BALA VIDHYALAYA SUNDARAMMAL HR. SEC. SCHOOL PARK GLOBAL	38	21

## SCHOOL

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## 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	B.Ed	Education	UNIVERSITY OF MADRAS	M.Sc
2018	1	B.Ed	Education	JAYA COLLEGE OF EDUCATION	M.Ed
2018	1	B.Ed	Education	ALAGAPPA UNIVERSITY	M.Sc
2018	1	B.Ed	Education	NCAS	M.A
2018	1	B.Ed	Education	WCC	M.Sc
2018	1	B.Ed	Education	NCAS	M.A
2018	1	B.Ed	Education	ANNA ADARSH	M.Sc
2018	1	B.Ed	Education	ANNAMALAI UNIVERSITY	M.Sc
2018	1	B.Ed	Education	UNIVERSITY OF MADRAS	M.Sc

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## 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1

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## 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
CSI BISHOP NEW BEGIN COLLEGE OF EDUCATION- CULTURAL EXCELLO FEASTA-2019 -LAUGHING EVENT	III PRIZE	3
CSI BISHOP NEW BEGIN COLLEGE OF EDUCATION- CULTURAL EXCELLO FEASTA-2019-ADZAP, GROUP DANCE, MIME, PAPER DRESS MAKING, GROUP SONG	II PRIZES	25
CSI BISHOP NEW BEGIN COLLEGE OF EDUCATION- CULTURAL EXCELLO FEASTA-2019 -INVITATION MAKING, HAIR	I PRIZES	13

DRESSING, FRUITS AND VEGETABLE CARVING, MISS TAMILNADU-2019, DUAL SONG, EAT-O-MANIA		
St. CHRISTOPHER COLLEGE OF EDUCATION - INTERCOLLEGIATE- EXTEMPORE AND ELOCUTION	II PRIZE	12
VALLIAMMAL COLLEGE FOR WOMEN GOLDEN JUBILEE CELEBRATION INTER COLLEGIATE LITERARY FEAST 2019 -ENACT A SCENE	II PRIZE	6
TNTEU (DISTRICT LEVEL SPORTS AND CULTURAL MEET) Music and Essay	III PRIZE	2
RANGEOVER-2019 NCAS Collage- Between the lines , just frame Knock it out	INTER-COLLEGIATE -II PRIZE	5
ELOCUTION AND ESSAY WRITING by TNTEU at Raj Bhavan (UNIVERSITY LEVEL)	UNIVERSITY LEVEL- I PRIZE	1
SPEECH COMPETITION (STATE LEVEL)	STATE LEVEL SPECIAL PRIZE	1
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council plays an important and proactive role in the smooth functioning of the institution. Every year students are nominated for the post of President, General Secretary, Cultural Secretary, Sport Secretary and election is conducted. During Union Inauguration all the elected office bearers take their oath which is presided by the Chief Guest. All the office bearers have their respective roles to play in all the academic and administrative bodies of the institution. They serve as a facilitator between the management and the student bodies. President and General Secretary helps in organizing all the awareness programs and college academic programs. Cultural Secretary helps in organizing all the cultural activities conducted both in intra and inter collegiate level. Sports secretary takes the responsibility to organize all the sports activities conducted in both the levels ( Intra and Inter collegiate ). The Union Inauguration of Nazareth college of Education was organised for the student teachers on October 26, 2018. The Chief guest Dr.K. Mangai, Assistant Professor, Stella Matutina College of Education ,Chennai was honoured by the

Principal Dr. B. Golden Kisha. STUDENTS REPRESENTATIVE ON DIFFERENT BODIES OF THE INSTITUTION Student representatives of different bodies contributed toward academic and non-academic activities for the growth of the institution. ?

ACADEMIC: The student quality assurance committee of Nazareth College of Education for Women hereby constituted the following members for the Academic year 2018-19. MEMBERS OF THE IQAC COMMITTEE Management: Mr.Henry Maris, Secretary, Nazareth Group of Institutions Chairperson: Dr.B.Golden Kisha, Principal Senior Administrative Officer: Mr.Balasubramanian, PRO Senior Faculty members: • Mrs.Baby Manorama Assistant Professor of Biological science, Ncefw. • Mrs.Beena Thomas Assistant Professor of Mathematics ,Ncefw. • Mrs.S.S.Amutha Assistant Professor of Tamil ,Ncefw. • Mrs.Charlotte Tennyson Assistant Professor of English, Ncefw. • Mrs.P.Gayaatri Assistant Professor of Computer science, Ncefw. Nominee from Alumni: Mrs.Jebapriya ,Alumnae Nominee from Student: Mrs.Vinoliya Jabarani Member Co-ordinator, IQAC: Mrs. S.Sujatha, Assistant Professor of Physical Science, Ncefw. MEMBERS OF MAGAZINE COMMITTEE Principal : Dr.B.Golden Kisha Co-ordinator : Ms Amutha.S.S Member : Ms Charlotte Tenyson General secretary : Sarumathy. MEMBERS OF PLACEMENT CELL Principal : Dr.B.Golden Kisha Placement officer : Ms.S. Sujatha Alumni : Ms.Amutha.S.S MEMBERS OF TEACHING PRACTICE Principal : Dr. B.Golden Kisha Staff-in-charge : Ms.Beena Thomas Student representatives for teaching practice school: One student representative for each school ? NON-ACADEMIC The student grievance redressal committee of Nazareth College of Education for Women hereby constituted the following members for the Academic year 2018.19 Composition of Grievance Redressal Cell • Convener - Dr.B.Golden Kisha, Principal • Teacher Educator - Ms.D.Baby Manorama • Student President - Brindha.R • Student Representative- one student from each department MEMBERS OF CULTURAL COMMITTEE • Principal - Dr.B.Golden Kisha • Member - Ms. Devi Bavani • Cultural secretary - Sherlin Sweety.Rhema MEMBERS OF SPORTS COMMITTEE • Principal - Dr.B.Golden Kisha • Member - Ms. Tamlarasi • Sports secretary - Hema Latha .D

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumane Association of Nazareth College Of Education For Women was formally registered On 13th November 2017 , the logo was designed with the motto" REUNITE TO REJOICE". The first formal alumnae meet was organized on 1st May 2018 , Ms Rakhee President of KV Alumni Association was invited as guest of honour. Alumnae association of NCEFW has opened a bank account in the name of Nazareth College of Education For Women, alumnae association. The account number and the IFSC code of the account is sent to the alumnae members for their contribution towards the welfare of the institution. Transperency is maintained in operating the alumnae account. The treasurer Mrs. Amutha and the alumnae secretary are authorised by NCEFW to operate the account according to the norms.

5.4.2 – No. of enrolled Alumni:

48

5.4.3 – Alumni contribution during the year (in Rupees) :

14400

5.4.4 – Meetings/activities organized by Alumni Association :

? REPORT OF ALUMNI PARTICIPATION IN INSTITUTIONAL FUNCTIONING Our college alumnae contributed a significant part in Institutional functioning. The second formal Alumnae meet was held on 11-05-2019. The Alumnae donated two almirahs ,plant saplings as well as books for the college library. The office bearers of

the alumnae association for the next consecutive years were selected during the meet. During the interreligious fest Samathuva Pongal that was organized on 11-01-2019, Ms. Janald Philomina, PGT, Don Bosco School, Perambur and Ms. Mabel Geetha, PGT, Nazareth Academy judged the Rangoli competition. Besides alumnae also contributed in informing the institution time to time on the various vacancies existing in the schools where they work which enables the institution to bring it to the notice of the student teachers. This facilitated the students in placement to schools.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The goals and objectives are communicated and deployed at all levels to ensure every individual employee's contribution towards institutional development. The administrative activities like affiliation, admission, approvals, examinations, scholarships, faculty details, accounts, maintenance of records, salary, Government related works etc., are decentralized among the administrative staff. The Principal does the overall supervision. Beginning of the academic year, the academic and co-curricular responsibilities are distributed among all faculty and committees respectively. Faculty members are also in charge for various clubs and committees. In decision-making process every member of the committees are given complete freedom to express their suggestions and these are taken into account for the improvement of the Institution. The Faculty in charge for practice teaching interact with the school principals and guide teachers to organize the training in schools. The faculty in charge for community living camp forms sub-committees and allot work for each sub-committee. Placement officer establishes network with other schools for placement. The alumni committee in charge plan and organize alumni association activities. The student council members also play an active role in organizing the various activities of the committees. The principal is supported by various committees exercising their authority within the specified jurisdiction. Delegation of responsibilities to all the faculty members on rotation basis so that everyone will get an opportunity to handle the responsibilities. The whole team works together in unity for the growth and development of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission committee of the institution takes care of the admission process. The process is based on the norms of TNTEU and transparent in nature. The prescribed reservation policies are followed and students are selected based on the qualifying marks. The admission process is made clear through prospectus, handbook, website and enquiry desk.
Industry Interaction / Collaboration	Awareness program on Trafficking of child and women was organized during the citizenship training camp in

collaboration with MCSS, Chennai. Linkage with schools for school internship and innovative school visit.

Human Resource Management

Freedom to staff, students and all stakeholders in giving suggestions for improvement of the institution and in the decision making process, encouraging all students and staff in participating in outreach activities, Involving students in skill development activities, encouraging alumni participation in supporting institution, providing opportunities for students to take part in intercollegiate competitions.

Library, ICT and Physical Infrastructure / Instrumentation

New books are added to the library, competitive exam books are made available in the library, free access to wifi, Students and staff members are encouraged to use online free resources and apps, staff members avail the ICT facilities to enhance their teaching competencies and for research.

Research and Development

Faculty members presented papers in National and international conferences, seminars. Published papers in conference proceedings and journals UGC approved. The institution encourages the faculty members by payment of registration fee for the staff attending seminars and conferences.

Examination and Evaluation

Revision tests, seminars, assignments, model examinations are well planned in the beginning of the academic year. Debates, quizzes, group discussions are also conducted. Mini teaching is carried out to master the teaching skills and integrate them in their teaching. Observations of the teaching by student teachers are assessed by the teacher educators on their visit to practice teaching schools.

Teaching and Learning

The teaching learning process is made more learner centric with group discussions, debates and lively classroom interactions. Digital learning resources are utilized for the teaching and learning. Feedback is obtained from the students on the teacher educators and the curriculum aspects using a structured questionnaire.

Curriculum Development

The syllabus is framed by TNTEU and this is followed by the institution as



an affiliated college. Faculty members attend the orientation course conducted by the university and take part in the discussions of revised curriculum. Certificate courses, life skill courses are organized by the institution.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The annual plan and duties for staff members for the academic year are discussed well in advance and digitalized.
Administration	Circulars, brochures and notices are circulated to the staff members through emails and whatsapp messages.
Finance and Accounts	Student teachers are helped in obtaining the Government scholarships, day to day transactions and fees collection details are maintained, auditing of accounts are done every year, the external auditor prepares necessary balance sheets along with enclosures, using software package Tally.
Student Admission and Support	The admission details of student, rules and regulations, exam timetable, academic calendar, various activities of the college club and committees are maintained and generated when there is a need for it.
Examination	The internal exam marks for tests, seminar and assignments are maintained and generated when asked for by the university.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mrs .Tamiliarasi	Faculty Development Programme Education, change and development	The Schram Academy	1500
2019	Mrs .Baby Manorama	Faculty Development Programme Education, change and development	The Schram Academy	1500
2018	Mrs .Gaayathri	National	TNTEU	200

		Seminar- Skill development Goal setting strategies for urban and rural students		
2018	Mrs.Sujatha	National Seminar- Skill development Goal setting strategies for urban and rural students	TNTEU	200
2018	Mrs.Devi Bavani	National Seminar - Skill development Goal setting strategies for urban and rural students	TNTEU	400
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	International workshop story telling	Nil	05/02/2019	05/02/2019	115	5
2018	National Symposium Social Emotional Learning	Nil	15/03/2019	15/03/2019	55	5
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
INTERNATIONAL SYMPOSIUM-EDUCATION, CHANGE AND DEVELOPMENT	2	17/08/2018	18/08/2018	2
INTERNATIONAL SEMINAR-TNOU-	1	31/10/2018	01/11/2018	2

UNDERSTANDING LEARNING DISABILITIES FOR INCLUSION				
NATIONAL SEMINAR-TNTEU-SKILL DEVELOPMENT AND GOAL SETTING STRATEGIES	3	06/12/2018	06/12/2018	1
INTERNATIONAL SEMINAR-CHRYSALIS-SIX PRACTICES THAT GREAT SCHOOLS OF THE WORLD DO DIFFERENTLY	2	01/02/2019	01/02/2019	1
NATIONAL CONFERENCE-DR.MGR EDUCATIONAL RESEARCH INSTITUTE-VALUE ORIENTED LEARNING AND TEACHING TO ACCESS GLOBAL ERA	2	15/03/2019	15/03/2019	1
STATE LEVEL SEMINAR-NCAS-DECODING THE NAAC FRAMEWORK	11	06/01/2018	06/01/2018	1
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	11	4	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Registration fee for attending conference and seminar paid by the institution, access to free wifi to enhance teaching competencies and for research, provident fund scheme.	Free health camp, gifts on college day, Yoga and meditation, training in computer skills	Remedial classes, fee concession for meritorious and needy students, orientation on life skills, campus interview, vacancies in schools for placement are informed.

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts both internal and external auditing. The Accounts are tallied every day by the internal accountant. Annual audit is done by an external Chartered Accounting Agency. The external auditor prepares necessary

balance sheets along with enclosures using software tally and IT Returns are filed every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	IQAC, NCFW
Administrative	No	-	Yes	IQAC, NCFW

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<ul style="list-style-type: none"> <li>Parents volunteer to give feedback about their wards progress, functioning of the college and infrastructure facilities during PTA meet. Their suggestions are considered for improvement of the quality of the institution.</li> <li>They also support the institution during visits to orphanages by donating things and money for the needy.</li> <li>They also actively take part in outreach activities conducted by the institution.</li> </ul>
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6.5.3 – Development programmes for support staff (at least three)

<ul style="list-style-type: none"> <li>Yoga and meditation</li> <li>Free health camp</li> <li>Gifts during college day</li> </ul>
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Paper presentations and publication by faculty members 2. Competencies and skill development in students, 3. Participation of students in green practices for sustainable development.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	International Workshop on Story telling	05/02/2019	05/02/2019	05/02/2019	120
2019	Alumnae participation	11/01/2019	11/01/2019	11/01/2019	60

	in college activities				
2018	Certificate courses for the student teachers- Arts Crafts	01/09/2018	01/09/2018	01/09/2018	48
2018	Workshop-Seed ball preparation	27/10/2018	27/10/2018	27/10/2018	65
2019	National symposium on Social and Emotional learning	15/03/2019	15/03/2019	15/03/2019	95
2018	Organised Intercollegiate competitions-Face painting ,Elocution	18/08/2018	18/08/2018	18/08/2018	50

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women empowerment- Life skill	03/08/2018	03/08/2018	48	Nil
International womens day	08/03/2018	08/03/2018	58	Nil
Seminar- safety of girl and women	07/02/2019	07/02/2019	50	Nil
Short film by student teachers on sanitation	15/04/2019	15/04/2019	48	Nil
Legal rights for women competition	19/12/2019	19/12/2019	48	Nil
Face painting competition - Girl child safety	18/08/2018	18/08/2018	55	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

30

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Provision for lift	No	Nil
Ramp/Rails	Yes	5
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	3
Special skill development for differently abled students	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	20/12/2018	1	Visit to parisutha narkaruna i illam-orphanage	Interacted with the inmates and distributed money and materials to the needy	58
2018	1	1	06/01/2019	1	Visit to Truth home orphanage	Interacted with the children Case study by student teachers	25
2018	1	1	03/02/2019	1	Human chain-cancer awareness	Awareness on cancer along with Adyar cancer institute	60

2018	1	1	03/04/2019	1	SVEEP Awareness on voting at kannad apalayam village	Awareness campaign-my vote is not for sale	65
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Calendar	15/06/2018	The rules and regulations are clearly mentioned in the handbook for the students every year and is strictly followed, The code of conduct is also uploaded in the institutional website.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2018	15/08/2018	55
Republic Day	26/01/2019	26/01/2019	55
International womens day	08/03/2019	08/03/2019	65
World Environmental day	05/06/2018	05/06/2018	75
Teachers day celebration	05/09/2018	05/09/2018	65
Samathuva pongal	11/01/2019	11/01/2019	85
Gandhiji 150th Birth Anniversary-My experiments with truth essay writing skit	08/10/2018	08/10/2018	58
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<ul style="list-style-type: none"> <li>• The Institution has invested in solar energy for long term benefits.</li> <li>• LED lights are used in the college premises instead of the traditional lights to save electricity.</li> <li>• Student teachers are informed not to use thermocole for preparing models for their practice teaching.</li> <li>• Institution encourages student teachers and staff to use paper cups and steel cups instead of plastic and emphasizes cutting down on throw away products.</li> <li>• Wasting food in the college premises is not encouraged and use of packaged foods by student teachers are strictly banned. College is plastic-free zone.</li> </ul>
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE-1 TITLE OF THE PRACTICE- PREZI PRESENTATION OBJECTIVES • To enable student teachers to prepare effective powerpoint presentation using
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prezi free software version. • To help student teachers share and edit the presentations online through collaboration. • To enable them to include audio, videos and animations in their presentations during seminars. • To help student teachers use these presentations in their practice teaching. THE CONTEXT Each student teacher is given opportunity to take seminar as a component of internal examination. It is necessary for them to present effectively on subject topics during their practice teaching too. The need for equipping them with the knowledge and skill of recent trends of power point presentation was felt necessary. Hence certificate course on Prezi and Internet was organized in 2018-19 by the computer science department. Mr.Naveen Raj, Assistant professor, Dr. Ambedkar college of Arts and science was invited as the resource person to conduct 12 week training program on Prezi power point presentation. THE PRACTICE The training commenced with the demonstration of the steps for installing the free version of prezi software. Basics of Microsoft word, excel and power point presentation was explained. Adding audios, videos and animations to make effective power point slides were emphasized. Student teachers were divided into groups and were asked to make a prezi presentation in the topic 'The most inspiring women in my life". Prizes were awarded to the best powerpoint presentation. Every year the second year students help in training the prezi presentation for the first year students. ACTIVITIES INVOLVED IN THE PRACTICE • Orientation of student teachers on basics of ms word, excel and powerpoint presentations. • Demonstrating the steps involved in installing prezi free version software. • Making power point presentation more effective by including audio, video and animations. • Using the prezi powerpoint for seminars and practice teaching by student teachers. • Further second year student teachers involvement in training the first year student teachers on preparation and use of prezi. EVIDENCE OF SUCCESS Recent trends in power point presentations are updated for the student teachers. These are utilized in teaching learning process for school students during practice teaching. Feedback from guide teacher and principal of school encourages the institution to employ the recent trends in technology for teaching and learning. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED • Few students took time as they found it difficult to follow the steps to install the software. • Computers with internet facility was the only required resource. BEST PRACTICE-2 TITLE OF THE PRACTICE CASE STUDY BY TRAINEES ON MARGINALISED CHILDREN OBJECTIVES • To help the student teachers to identify the vulnerabilities faced by marginalized children in the community. • To enable the trainees to analyse the psychological needs of marginalized children. • To help the student teachers interact with the marginalized children. • To help the student teachers develop sense of respect towards the marginalized children. THE CONTEXT Marginalised children face various problems especially with respect to learning process. Marginalised children can be grouped into various categories like Ragpickers, migrating group, learning disabilities, sexually abused, refugees, HIV affected, gypsies, child labours, beggar, transgenders, orphans, slum, tribal people and so on. Students need to know about the under-privileged group of children and develop a positive attitude towards them. They also have to acquire knowledge on the teaching learning methodologies followed in schools as part of inclusive education. THE PRACTICE Every year students are given a project on the case study of marginalized children and submit a report. Student teachers are given a brief orientation on what is a case study, the importance and need of case study with respect to marginalized children. The student teachers chose the marginalized children according to their interest. After college hours they take initiative to carry out an in-depth study. They involve in this task, interact with the student, develop a cordial relation with the children to find out the challenges they face in the society. Apart from what the student teachers learn in their theory classes on inclusive education, this case study is an extended effort by the Institution to enable the future teachers acquire a practical, meaningful



experience and develop a positive attitude towards them. ACTIVITIES INVOLVED IN THE PRACTICE • Orientation on the importance and need of case study. • Student teachers are divided into groups • Selection of the marginalized school by the student teachers • Visit of the student teachers to marginalized school • Selection of the student for the case study • In- depth study on the challenges and teaching learning methodology. EVIDENCE OF SUCCESS The student teachers acquire an in-depth knowledge of the challenges these marginalized children face in the society. This will help them to develop a positive attitude on these children. This effort not only enables future teachers identify the problems in real classroom situation and also help them to cater to the needs of children as and when required. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED • Few student teachers were reluctant to interact with them. • The marginalized children hesitated to initially share their problems with the student teachers. • The knowledge, skill and attitude of carrying out the case study were the resources required.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://www.ncefw.in/pdf/Best\\_practices\\_2018-19.pdf](https://www.ncefw.in/pdf/Best_practices_2018-19.pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Nazareth College of Education for Women Since 2006 INSTITUTIONAL DISTINCTIVENESS (2018-19) The institution was established in the year 2006 with the commitment to uplift the women by giving them professional quality teacher education, emphasizing moral and ethical values. The Institution provides a safe and secure environment for the women to pursue their training, which is the notable feature also Learner centered techniques are emphasized, preparation of innovative and improvised instructional aids are encouraged and mind mapping in lesson plans are implemented. Remedial teaching is undertaken to cater to the needs of the slow learners. Teacher educators employ team teaching to develop various teaching skills and life skills, with priority on making students experience meaningful and purposeful. The institution provides ample opportunities to student-teachers to identify and develop their innate talents. Capacity building and skill development programmes are periodically organized. The student teachers are trained to focus on higher order thinking skills and equipped with life skills to face the global challenges. The feedback from various stakeholders helps in ensuring that the best educational practices are available to the student teachers. The institution aims to shape the all-round personality of the student teachers and enrich the society with educated and empowered women. The student council of the institution plays a pivotal role in organizing all the academic, cultural and sports activities. Alumnae association of Nazareth College of Education for Women was formally registered and the logo designed with the motto "REUNITE TO REJOICE". Annual Alumnae meet is conducted on 1st May every year. The Alumnae involvement and suggestions help in nurturing the strength of the institution. Alumnae of NCEFW contributed towards the purchase of eco-friendly bags, that were distributed for the public in order to create awareness on the hazards of plastic usage.

The institution extends education that is contemporary, accessible and affordable. Food festival is organized every year with the objective of helping the needy. This endeavor sensitizes our students to the special needs of the underprivileged and the differently abled. The exuberant energy of the young minds is channelized through curricular, co- curricular and extracurricular activities. Republic day, Independence Day, Samathuva Pongal are celebrated and the students are educated on their roles and responsibilities. Environmental activities like planting of saplings, seed ball preparation, paper bag making,

awareness on swine flu and ban on plastics were organized by the Eco-club of the Institution. The community-based activities and green practices of the institution through various committees and clubs organized by the student council account for the sustained reputation of the college. The institution extends education that is contemporary, accessible and affordable. The institution believes that achieving excellence is a journey and not a destination and as a team sets goals to achieve them and works for its distinctiveness - Truth, Joy and Peace.

Provide the weblink of the institution

[https://www.ncefw.in/pdf/Institutional\\_Distinctiveness\\_2018-19.pdf](https://www.ncefw.in/pdf/Institutional_Distinctiveness_2018-19.pdf)

### **8.Future Plans of Actions for Next Academic Year**

- To introduce certificate courses in arts and crafts and basic computer skills.
- To create awareness on water conservation by students to practice teaching schools.
- To familiarise student teachers with the recent educational innovations and development in education.
- To involve students participation in internship programme on sanitation practices for the community.
- To organize awareness programs addressing the health related issues of the community
- To conduct awareness programs on green initiatives and gender sensitive issues.
- To organize a free medical camp for residents of nearby village
- To conduct a session on Research culture for the students
- To involve the students in various skill development activities
- To improve the effective use of MyOSin platform for teaching and learning process.